

**WEST METRO FIRE-RESCUE DISTRICT  
BOARD WORK SESSION MINUTES**

**AUGUST 13, 2014  
Approved**

**Call to Order:** President Laurant called the work session of the West Metro Board and city councils of Crystal and New Hope to order at 7:00 p.m.

**Roll Call Present:** Gary Laurant, President  
Mark Hoffmann, Crystal Councilmember  
John Budziszewski, Crystal Councilmember  
John Elder, New Hope Councilmember  
Dan Stauner, New Hope Councilmember  
Mary Serie, Crystal Citizen Representative.  
Kathi Hemken, New Hope Mayor  
Andy Hoffe, New Hope Councilmember  
Jim Adams, Crystal Mayor  
Casey Peak, Crystal Councilmember  
Joe Selton, Crystal Councilmember  
Julie Deshler, Crystal Councilmember  
Kirk McDonald, New Hope City Manager  
Anne Norris, Crystal City Manager

**Also Present:** Joel Jamnik, District Attorney  
Sarah Larson, District Chief  
Joel Nelson, Assistant Chief  
Adam Wodtke, Assistant Chief

**Check In And Review:** The Board and city councils reviewed the list of on-going and completed activities and priorities of the Board.

**Major Apparatus Funding Policy:** Chief Larson reviewed the direction of the Board to have both city councils review how major apparatus is financed and consider amending the current WMFD fund balance policy. Both cities will continue to provide for each city's share of major apparatus. The Board will consider amending the fund balance policy at its October 8 meeting.

**Emergency Management:** Chief Larson updated the Board and city councils on preliminary plans for a shared Emergency Operations Center. Chief Larson and Assistant Chief Wodtke updated the Board and city councils on railroad emergency training.

**WM CERT:** Chief Larson updated the Board and city councils on West Metro CERT and Administrative Captain Watson's coordination of future CERT activities.

**Next Meeting:** October 8, 2014

**Adjournment:** Motion by Boardmember Elder and seconded by Boardmember Serie to adjourn the Board work session. Motion carried.

The meeting adjourned at 7:20 p.m.

Anne L. Norris, Secretary